

QUALITY CLAUSES

- A. Preference is given to suppliers who are certified to an AS91XX Standard: All suppliers, regardless of certifications may be subject to supplier evaluation and/or an onsite visit. Supplier evaluation may consist of a supplier questionnaire and/or a request to provide action plans for compliance to any deficiencies as directed by Lincoln Composite Materials, unless waived in writing by Lincoln Composite Materials Supplier Quality and Procurement.
- **B. Planning of Product Realization:** Any document revision levels specified on the PO apply to that order. If the revision level of a referenced document is not specified on the PO, the revision level in place at the time the Purchase Order was signed and approved is contractually binding. All requirements within the Terms and Conditions and Quality Clauses must be flowed down to the proper personnel within supplier's organization, subcontractors (when applicable) and supply chain.
- **C. Control of Design:** Supplier shall not make any substitutions or changes to any product(s) or service required by the PO, without prior written approval from Lincoln Composite Materials Quality. In the event of supplier relocation, supplier shall notify Lincoln Composite Materials in writing within 15 days of the final decision to relocate. Supplier shall not subcontract without written permission from Lincoln Composite Materials.
- **D. Control of Monitoring and Measuring Equipment:** All calibrated equipment shall be traceable to the National Institute of Standards Technology (NIST) or International equivalent. Where no such standard exists, the basis for calibration must be documented. Calibration must at a minimum be re-accomplished annually unless otherwise specified in writing by the manufacturer or the calibration service provider.
- E. Monitoring and Measurement of Product: Product shall only be conformed to Released Drawings.
- **F. Qualification of Personnel:** Supplier shall provide training to their employees and keep such records on file to verify that all personnel involved in relevant processes are qualified to perform such actions. This training is to include employee awareness of their contribution to product/service conformity, their contribution to product safety, and the importance of ethical behavior.
- **G. Control of Nonconforming Product:** When manufacturing to Lincoln Composite Materials design authority and/or Lincoln Composite Materials approval, Supplier shall not issue Use-As-Is dispositions or perform any repairs or repair methods to nonconforming product, unless such repairs are specifically authorized by Lincoln Composite Materials Quality. If supplier becomes aware of a nonconforming product or other quality issue, supplier shall notify Lincoln Composite Materials within 24 hours.
- **H.** Responsibility for Conformance: Neither audit, surveillance, inspection and/or tests made by Lincoln Composite Materials or Lincoln Composite Materials' representatives at either the Supplier's or Lincoln Composite Materials' facility, shall relieve Supplier of their primary responsibility to furnish product(s) which conforms to all requirements of the PO.
- I. Corrective Action Request (CAR): Upon request, the supplier is responsible for the completion of Lincoln Composite Materials corrective action form. Completion of the corrective action includes the submittal of objective evidence for each action taken in the corrective action process. Initial responses to CAR's are required within 48 hours of the issue date, with Containment, Root Cause and Corrective Actions due within the following 14 days unless otherwise agreed upon. Lincoln Composite Materials reserves the right to withhold acceptance of shipments until the Seller corrective action is submitted to Lincoln Composite Materials' satisfaction.
- **J. Qualification and Test Component Requirements:** Suppliers shall perform inspection of all products shipped to Lincoln Composite Materials. Supporting documentation shall include verification of traceability for all materials and special processes. Any deviations from drawing requirements shall be documented on a Supplier Rejection Report. When requested, Suppliers shall provide test specimens for design approval, inspection/verification, investigation, or auditing.
- **K. Documentation:** Final Inspection records shall be maintained for a period of 10 years and shall be provided within 24 hours upon request. Supplier is responsible for ensuring that all shipments are accompanied by the appropriate documentation unless otherwise approved in writing by Lincoln Composite Materials Quality.
- L. Right of Access: Supplier shall provide access to Lincoln Composite Materials, their customers and regulatory authorities to the applicable areas of all facilities, at any level of the supply chain and to all applicable documents when requested and when provided reasonable notice.
- **M. Direct and Sub-Tier Suppliers:** Supplier shall implement appropriate controls over their direct and sub-tier suppliers and notify LCM of any non-conformance or other quality issues. This is to include but is not limited to the flow down of applicable requirements, awareness of supplier's contributions to ethical behavior, product conformity & safety and prevention of the use of counterfeit parts.
- N. Counterfeit Part Prevention: Supplier shall implement appropriate controls to prevent the use of counterfeit parts in their processes. If Supplier becomes aware of potentially counterfeit parts shipped to Lincoln Composite Materials, Supplier shall notify within 24 hours.